



# TOLL BRIDGE PROGRAM OVERSIGHT COMMITTEE

CALTRANS BAY AREA TOLL AUTHORITY CALIFORNIA TRANSPORTATION COMMISSION

## TBPOC CONFERENCE CALL MINUTES

March 05, 2007, 5:00 PM – 5:30 PM

**Participants:** TBPOC Members: Will Kempton, Steve Heminger, and John Barna;  
PMT Members: Tony Anziano, Andy Fremier, and Stephen Maller;  
Other Participants: Michele DiFrancia, Beatriz Lacson, Rod McMillan,  
Bart Ney, Judis Santos, Bijan Sartipi

Convened: 5:05 PM

Items		Action
1.	<b>February 2007 Monthly Progress Report – Budget and Forecast Change</b> <ul style="list-style-type: none"><li>• BATA requested TBPOC approval of the forecast adjustments in the report, consistent with prior TBPOC approvals for the SSD and YBITS contracts, for issuance to the BATA Oversight Committee on March 7, 2007.<ul style="list-style-type: none"><li>○ BATA is required to disclose the forecast adjustments in line with their plans to issue additional bonds to fund the seismic retrofit program in April 2007.</li><li>○ By current guidelines, the cost and schedule forecasts would not be updated until the 1st Quarter 2007 Report in May – too late for BATA's disclosure requirements.</li><li>○ The revised cost forecasts would result in a net \$140 million cost adjustment for the East Span Project and a reduction of the forecast program contingency to \$800 million.</li><li>○ The monthly report is showing only changes in forecast, not budget. Adjust the budgets when they become clearer from contract negotiations.</li></ul></li></ul>	<ul style="list-style-type: none"><li>• The TBPOC <b>APPROVED</b> the cost and schedule adjustments for the South/South Detour (SSD) and Yerba Buena Island Transition Structures (YBITS) contracts in the February 2007 Monthly Progress Report.</li><li>• The Department and BATA to work on the report language explaining the variance (page 18 of the report), and show the cost indicators on pages 2 and 3 of the report to be all green.</li></ul>

(continued)

Items	Action
<ul style="list-style-type: none"> <li>Talking points are to be prepared for the TBPOC. Talking points should cover the following message:             <ul style="list-style-type: none"> <li>Forecast and budget changes are a result of a TBPOC proactive decision to prevent potential issues and to take items off of the critical path.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>The Department to work with the PIO in the preparation of talking points covering the change. T. Anziano to work with R. Iwasaki for review of talking points.</li> </ul>
<p><b>2. West Approach Demolition Change Order</b></p> <ul style="list-style-type: none"> <li>The Department requested approval to negotiate with the contractor to reduce the Stage 5 demolition period for an amount not to exceed \$1.2 million, which will be financed from the contract's contingency fund.</li> </ul>	<ul style="list-style-type: none"> <li>R. McMillan and T. Anziano to coordinate and develop specific language for the monthly report.</li> <li>The TBPOC <b>APPROVED</b> giving the Department authority to negotiate CCO 208 in an amount not to exceed \$1.2 million.</li> </ul>
<p><b>3. Labor Day Weekend Outreach Action Plan</b></p>	<ul style="list-style-type: none"> <li>Defer this item to the TBPOC April 6, 2007 meeting. Need to notify external stakeholders and inform legislators. The Draft Action Plan currently reads as a 'how to' document. Needs to address the outreach message and include a message to prepare for an extended closure through Tuesday.</li> </ul>
<p><b>4. TBSRP Fact Sheet</b></p> <ul style="list-style-type: none"> <li>BATA requested approval to use the Toll Bridge Seismic Retrofit Program Fact Sheet as part of their regular outreach to the California delegation in Washington, D.C.</li> <li>It was suggested that the title, "Expect the Unexpected" on the back page be revised to reflect a more positive note.</li> <li>The Committee indicated that the fact sheet should be updated periodically for</li> </ul>	<ul style="list-style-type: none"> <li>The TBPOC <b>APPROVED</b> the use of the TBSRP fact sheet.</li> <li>PIO to take the lead on this.</li> </ul>

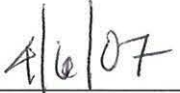
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Items	Action
distribution as a handout by the TBPOC.	
5. <b>Update on Cameras Linked to Website</b>	<ul style="list-style-type: none"><li>• Defer this item to the TBPOC April 6, 2007 meeting.</li></ul>
6. <b>Other Business</b> <ul style="list-style-type: none"><li>• The Committee recognized the need for the TBPOC to make decisions in real time, but face-to-face, regular meetings are a preferred forum for most actions.<ul style="list-style-type: none"><li>○ TBPOC conference calls should be about time-sensitive decisions to be made in real-time versus updated items.</li><li>○ Agenda items such as nos. 3 and 4 above are examples of topics that should be presented in person instead of over a conference call.</li><li>○ Conference calls should be used sparingly.</li></ul></li></ul>	<ul style="list-style-type: none"><li>• PMT/Program Development<ul style="list-style-type: none"><li>- Use TBPOC conference calls sparingly. Present issues face-to-face at regular meetings as much as possible.</li></ul></li></ul>

Adjourned: 5:33 PM

**APPROVED BY:**


  
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**WILL KEMPTON**, Director  
California Department of Transportation

  
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Date

  
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**JOHN F. BARNA, Jr.**, Executive Director  
California Transportation Commission

  
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Date

  
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**STEVE HEMINGER**, Executive Director  
Bay Area Toll Authority

  
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Date